

**SOLICITATION**

**FINAL**

1. SOLICITATION NO. N00024-04-R-7029	2. AMENDMENT NO.	3. EFFECTIVE DATE 05/10/2004	4. PURCHASE REQUEST NO. N61331-04-NR-00035
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5. ISSUED BY NSWC, DD, COASTAL SYSTEMS STA, PANAMA CITY Todd Doucett XPS2 6703 W Hwy 98 Panama City, FL 32407-7001 todd.doucett@navy.mil 850-235-5817 Ext.	CODE N00024	6. ADMINISTERED BY	CODE
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7. CONTRACTOR	CODE	FACILITY	8. DELIVERY DATE See Section F
			9. CLOSING DATE/TIME 05/21/2004 1500 (hours local time - Block 5 issuing office)
			10. MAIL INVOICES TO See Section B

11. SHIP TO See Section D	12. PAYMENT WILL BE MADE BY	CODE
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13. TYPE OF ORDER	D	X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.
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ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

\_\_\_\_\_  
NAME OF CONTRACTOR      SIGNATURE      TYPED NAME AND TITLE      DATE SIGNED

14. ACCOUNTING AND APPROPRIATION DATA See Section G
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15. ITEM NO.	16. SCHEDULE OF SUPPLIES/SERVICES	17. QUANTITY ORDERED/ACCEPTED*	18. UNIT	19. UNIT PRICE	20. AMOUNT
See the Following Pages					

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	21. UNITED STATES OF AMERICA  By:  CONTRACTING/ORDERING OFFICER	22. TOTAL
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SECTION	DESCRIPTION	SECTION	DESCRIPTION
B	SUPPLIES OR SERVICES AND PRICES/COSTS	H	SPECIAL CONTRACT REQUIREMENTS
C	DESCRIPTION/SPECS/WORK STATEMENT	I	CONTRACT CLAUSES
D	PACKAGING AND MARKING	J	LIST OF ATTACHMENTS
E	INSPECTION AND ACCEPTANCE	K	REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS
F	DELIVERIES OR PERFORMANCE	L	INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS
G	CONTRACT ADMINISTRATION DATA	M	EVALUATION FACTORS FOR AWARD

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## GENERAL INFORMATION

This solicitation is issued for AIRBORNE MINE COUNTERMEASURES SYSTEMS INTEGRATION INTO THE MINE WARFARE AND ENVIRONMENTAL DECISION AIDS LIBRARY AND OTHER SUPPORT.

It is anticipated that the award shall be CPFF Completion with a performance period from the date of award through June 30, 2005.

The contractor SAIC has previously performed similar work under another contract vehicle.

SECTION B SUPPLIES OR SERVICES AND PRICES

Offerors please complete. Whole dollars only.

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

0001 Services and  
Technical Data in  
accordance with  
the Statement of  
Work and DD-Form  
1423

Item	Supplies/Services Qty	Unit Est. Cost	Fixed Fee	CPFF
0001AA	Services and Materials necessary to provide Airborne Mine Countermeasures Systems Integration into the Mine Warfare and Environmental Decision Aids Library and other Support. (RDT&E)	1.0 Lot		

For ODC Items:

Item	Supplies/Services Qty	Unit Est. Cost
0003	Other Direct Costs	
0003AA	ODCs for SLIN 0001AA (RDT&E)	1.0 Lot

## SECTION C DESCRIPTIONS AND SPECIFICATIONS

STATEMENT OF WORK FOR AIRBORNE MINE  
COUNTERMEASURES SYSTEMS INTEGRATION INTO  
THE MINE WARFARE AND ENVIRONMENTAL DECISION  
AIDS LIBRARY AND OTHER SUPPORT

### 1.0 SCOPE

This SOW provides a brief description of the proposed actions, proposed timeframe, and required list of deliverables for contractor modification of existing Mine Warfare and Environmental Decision Aids Library (MEDAL) software to support Rapid Airborne Mine Clearance System (RAMICS), Organic Airborne and Surface Influence Sweep (OASIS), and Airborne Mine Neutralization System (AMNS) Mine Countermeasures (MCM) Planning and MCM Evaluation. This SOW also describes other proposed tasks for MEDAL support.

### 2.0 APPLICABLE DOCUMENTS

The following documents, of the exact issue shown, form a part of this statement of work to the extent specified herein. In the event of conflict between the documents referenced herein, and the contents of this statement of work, the statement of work shall supersede. Second tier and lower reference documents (i.e., those referenced in the primary references) shall be used for guidance only.

#### 2.1 Military Standards

None

#### 2.2 Military Specifications

None

#### 2.3 Other Documents

a)RAMICS MEDAL MCM Planning and Evaluation Requirements  
(NSWC-PC, DEC 03)

b)OASIS MEDAL MCM Planning and Evaluation Requirements  
(NSWC-PC, JAN 03)

c)AMNS MEDAL MCM Planning and Evaluation Requirements  
(NSWC-PC, DEC 03)

### 3.0 REQUIREMENTS

#### 3.1 AN/AWS-2 (RAMICS) MEDAL Software and Support

3.1.1 The contractor shall provide System Engineering support personnel to work with NSWC-PC on RAMICS integration details.

3.1.2 The contractor shall complete integration of RAMICS into the Interface Design Specification (IDS) between MEDAL and the MH-60S MPS.

3.1.3 The contractor shall support MCM Planning for RAMICS to function in accordance with RAMICS MEDAL MCM Planning and Evaluation Requirements (NSWC-PC, DEC 03) ) and using guidance from NSWC-PC/SAIC working meetings.

3.1.4 Develop a RAMICS specific MCM Plan Edit sheet.

3.1.5 The contractor shall supply sample RAMICS MCM Plans and three releases of RAMICS MEDAL software as follows:

3.1.5.1 Sample MCM plans needed to support RAMICS ground integration testing.

3.1.5.2 Provide RAMICS Software Release 1 to include the following functionality:

3.1.5.2.1 Allow users to retrieve contacts and required contact information from the contact database

3.1.5.2.2 Allow users to automatically retrieve and water depth information

3.1.5.2.3 Allow the user to (at least) manually enter water current speed/direction and Kd.

3.1.5.2.4 Plot Safe Stand-off Distances (SSDs), Reacquisition Zone RZs), Reacquisition Search Areas (RSAs) and Fly-to-Points (FTPs) as required.

3.1.5.2.5 Implement Add/Delete target function and display target detail.

3.1.5.2.6 Implement the Prosecution Sequence algorithm for RAMICS prosecution sequencing

3.1.5.2.7 Implement the capability to display and modify RAMICS system parameters.

3.1.5.2.8 Export the MEDAL Plan to an ATA Flashcard

3.1.5.3 Provide RAMICS Software Release 2 to include the following additional functionality:

3.1.5.3.1 Automatically access Kd and water current speed/direction

3.1.5.4 Provide RAMICS Software Release 3 to include the following additional functionality:

3.1.5.4.1 Include the ability to perform tidal current prediction (speed/current based on location and mission time)

3.1.6 The contractor shall support MCM Evaluation for RAMICS:

3.1.6.1 Read output files from RAMICS PMA. (Release 1)

3.1.6.2 Accept RAMICS target information from PMA (to include location, status and images) (Release 1)

3.1.6.3 Accept Kd information for use in the environmental database Release 2)

3.2 OASIS MEDAL Software and Support

3.2.1 The contractor shall provide System Engineering support personnel to work with NSWC-PC on OASIS integration details.

3.2.2 The contractor shall complete integration of OASIS into the Interface Design Specification (IDS) between MEDAL and the MH-60S MPS.

3.2.3 The contractor shall support MCM Planning for OASIS to function in accordance with OASIS MEDAL MCM Planning and Evaluation Requirements (NSWC-PC, JAN 04) and using guidance from NSWC-PC/SAIC working meetings.

3.2.4 Develop an OASIS specific MCM Plan Edit sheet.

3.2.5 The contractor shall supply sample OASIS MCM Plans and at least two releases of OASIS MEDAL software as follows:

3.2.5.1 Sample plans needed to support OASIS ground integration testing.

3.2.5.2 Provide OASIS Software Release 1 to include the following functionality:

3.2.5.2.1 Allow input of all parameters needed and then subsequently perform UCPLN calculations

- 3.2.5.2.2 Allow users to access the environmental database and automatically retrieve data, where applicable
- 3.2.5.2.3 Electrode depth chart functionality
- 3.2.5.2.4 Calculate max achievable current
- 3.2.5.2.5 Allow input of all helicopter and towed body (TB) parameters
- 3.2.5.2.6 Allow manual input of A and B numbers
- 3.2.5.2.7 Allow selection of primary threat/Post-Mission Analysis primary mine
- 3.2.5.2.8 Allow users to access Plot Graph, Adjust, NUCEVL, ABCE, Track Data, and OPTPLN functions.
- 3.2.5.2.9 Export the MEDAL Plan to an ATA Flashcard
- 3.2.5.3 Provide OASIS Software Release 2 to include the following additional functionality:
- 3.2.5.3.1 Adjust TB shock factor function (with data as available)
- 3.2.5.3.2 Calculate TB Depth/Altitude function
- 3.2.5.3.3 P(y) Query function (with data as available)
- 3.2.6 The contractor shall support MCM Evaluation for OASIS:
- 3.2.6.1 Read output files from OASIS PMA. (Release 1)
- 3.2.6.2 Compute actual percent clearance assuming a single p(y) curve Release 1)
- 3.2.6.3 Accept OASIS contact information from PMA (Release 1)
- 3.2.6.4 When p(y) data becomes available, compute actual percent clearance assuming a dynamically changing p(y) curve (based on actual system magnetic output) (Release 2)
- 3.2.6.5 Accept OASIS water depth information for use in the environmental database (Release 2)
- 3.3 AMNS MEDAL Software and Support
- 3.3.1 The contractor shall provide System Engineering support personnel to work with NSWC-PC on AMNS integration details.
- 3.3.2 The contractor shall complete integration of AMNS into the Interface Design Specification (IDS) between MEDAL and the MH-60S MPS.
- 3.3.3 The contractor shall support MCM Planning for AMNS to function in accordance with AMNS MEDAL MCM Planning and Evaluation Requirements NSWC-PC, DEC 03), and using guidance from NSWC-PC/SAIC working meetings.
- 3.3.4 Develop an AMNS specific MCM Plan Edit sheet.
- 3.3.5 The contractor shall supply sample AMNS MCM Plans and three releases of RAMICS MEDAL software as follows:
- 3.3.5.1 Sample plans needed to support AMNS ground integration testing.
- 3.3.5.2 Provide AMNS Software Release 1 to include the following functionality:
- 3.3.5.2.1 Allow users to retrieve contacts and required contact information from the contact database
- 3.3.5.2.2 Allow users to automatically retrieve water depth information

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3.3.5.2.3 Allow the user to (at least) manually enter water current speed/direction, U/W visibility and bottom type.

3.3.5.2.4 Allow the user to (at least) manually associate an SVP with each target.

3.3.5.2.5 Allow images to be selected from the contact database and stored as part of the MCM Plan.

3.3.5.2.6 Plot SSDs, RSAs and FTPs as required.

3.3.5.2.7 Implement Add/Delete target function and display target detail.

3.3.5.2.8 Implement the Prosecution Sequence algorithm for AMNS prosecution sequencing

3.3.5.2.9 Export the MEDAL Plan to an ATA Flashcard

3.3.5.3 Provide AMNS Software Release 2 to include the following additional functionality:

3.3.5.3.1 Automatically access water current speed/direction, SVP, U/W visibility and bottom type

3.3.5.4 Provide AMNS Software Release 3 to include the following additional functionality:

3.3.5.4.1 Include the ability to perform tidal current prediction (speed/current based on location and mission time)

3.3.6 The contractor shall support MCM Evaluation for AMNS:

3.3.6.1 Read output files from AMNS PMA. (Release 1)

3.3.6.2 Accept AMNS target information from PMA (to include location, status and images) (Release 1)

3.3.6.3 Accept environmental information such as water depth along neutralizer track, water current direction (surface), water current speed/direction from neutralizer track and U/W visibility information for use in the environmental database (Release 2)

3.4 MEDAL On-site Engineer

3.4.1 The MEDAL On-site Engineer shall coordinate fleet AMCM MEDAL upgrades or improvement recommendations to Commander Mine Warfare Command (COMINEWARCOM). Develop fleet AMCM C4I recommendations to ongoing C4I programs.

3.4.2 The MEDAL On-site Engineer shall serve as the AMCM fleet MEDAL liaison to Helicopter Mine Countermeasures Squadron (HM)-14, HM-15, Airborne Mine Countermeasures Weapons Systems Training School (AWSTS), and at the AMCM Advanced Tactics Continuum, providing MEDAL support on an as-needed basis.

3.4.3 The MEDAL On-site Engineer shall develop a MEDAL operational currency training curriculum that outlines squadron refresher training requirements, designed to be conducted not less than once per quarter. Curriculum shall take into account (and potentially employ) material initially taught at the Fleet Mine Warfare Training Center and shall be concurred upon by both HM squadrons.

3.4.4 The MEDAL On-site Engineer shall serve as a backup NSWC-PC (A83) representative for the purposes of coordinating meetings/activities in the Norfolk area as needed to support A83 projects.

3.4.5 The MEDAL On-site Engineer shall supply weekly status reports defining work accomplished and upcoming milestones.

3.5 Monthly Status

3.5.1 The contractor shall provide a monthly status report defining work accomplished during the month and milestones for the upcoming period.

3.5.2 The monthly status shall detail the amount of money expended during the period and projected estimates upon completion.

### 3.6 Travel Requirements

3.6.1 The following travel is required to support statement of work tasking for all tasks except 3.4:

- (a) Six trips for two people to Panama City, Florida for two days.
- (b) Four trips for two people to Owego, NY for two days.
- (c) Two trips for two people to Corpus Christi for two days.

3.6.2 The following travel is required to support statement of work tasking for task 3.4:

(d) One trip for one person to Panama City, FL for six days for the AMCM Tactics Continuum.

(e) One trip for one person to Ingleside, TX for three days for the MEDAL Currency Training Development.

(f) One trip for one person to Panama City, FL for two days for the MEDAL Currency Training Briefing.

### 4.0 GOVERNMENT FURNISHED INFORMATION (GFI)

The Prosecution Sequence code will be provided in the format dictated by the contractor and by their integration deadline. All GFI shall be returned to the Government at the completion of this contract.

### 5.0 DELIVERIES

All data deliverables shall be submitted in accordance with the attached DD Form 1423.

### 6.0 PERIOD OF PERFORMANCE

The period of performance shall be from issuance of the order until June 30, 2005.

### 7.0 SECURITY

The highest security classification for work under this order is SECRET. Provision of the attached task order DD Form 254 applies. Access to SECRET documents and discussions will be required for the performance of this task. Classified software will be generated and delivered under this purchase order. All data or documentation supplied to the Contractor by the Government or generated under this task order shall be protected as sensitive information as defined under Public Law 100-235-Jan. 8, 1988. Paragraphs 8.0 and 9.0 also apply to the protection of sensitive information regardless of the media on which it is stored.

### 8.0 DISTRIBUTION LIMITATION STATEMENT

Technical documents generated under this contract shall carry the following limitation statement. Word processing files shall have the statements included on the cover page of any resultant hard copy. Each delivered diskette shall be marked externally with the statements. All technical data gathered under this purchase order shall carry the following Distribution Limitation Statement and handling caveat:

DISTRIBUTION AUTHORIZED TO THE DEPARTMENT OF DEFENSE AND US DOD CONTRACTORS ONLY, ADMINISTRATIVE OR OPERATIONAL USE, (DATE). OTHER REQUESTS SHALL BE REFEREED TO COMMANDING OFFICER, NAVAL SURFACE WARFARE CENTER, PANAMA CITY, FLORIDA 32407-7001.

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DESTRUCTION NOTICE - FOR CLASSIFIED DOCUMENTS, FOLLOW PROCEDURES IN DOD 5220.22-M, NATIONAL INDUSTRIAL SECURITY PROGRAM OPERATING MANUAL, CHAPTER 5, SECTION 7 OR DOD 5200.1-R, INFORMATION SECURITY PROGRAM REGULATION. FOR UNCLASSIFIED, LIMITED DOCUMENTS, DESTROY BY ANY METHOD THAT WILL PREVENT DISCLOSURE OF CONTENTS OR RECONSTRUCTION OF THE DOCUMENT.

#### 9.0 RELEASE OF INFORMATION

All technical data provided to the contractor by the Government shall be protected from public disclosure in accordance with the markings contained thereon. All other information relating to the items to be delivered or services to be performed under this contract may not be disclosed by any means without prior approval of the authorized representative of the Contract Officer. Dissemination of public disclosures includes, but is not limited to: permitting access of such information by foreign national or by any other person entity, publication of technical or scientific papers, advertising, or any other proposed public release. The contractor shall provide adequate physical protection to such information so as to preclude access by any person or entity not authorized such access by the Government.

## SECTION D PACKAGING AND MARKING

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

## SECTION E INSPECTION AND ACCEPTANCE

Inspection and Acceptance shall be performed at Destination

## SECTION F DELIVERIES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The performance period for CLINS 0001 and 0003 shall be from the date of award through June 30, 2005.

## SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager  
Jason D. Sabatino, A25  
110 Vernon Ave  
Panama City, FL 32407  
sabatinojd@ncsc.navy.mil  
850-235-5706

Contracting Officer  
Marjorie A. Dulatt  
110 Vernon Ave.  
Panama City, FL 32407  
Marjorie.Dulatt@navy.mil  
850-235-5398

Contract Specialist  
Todd Doucett  
110 Vernon Ave.  
Panama City, FL 32407  
Todd.Doucett@navy.mil  
850-235-5817

## SECTION H SPECIAL CONTRACT REQUIREMENTS

### HC20 INCORPORATION OF TECHNICAL PROPOSAL (AUG 2000)

- (a) The contractor's technical proposal is hereby incorporated by reference as a specification. The technical proposal shall have lower precedence than any other specification. Any exceptions to contract clauses or other terms included in the technical proposal shall not apply unless specifically identified in the award document.
- (b) The Contractor shall not change or otherwise deviate from the content of the technical proposal without prior written approval of the Contracting Officer.
- (c) In the event of conflict between the provisions of the technical proposal and any other provisions of this contract (including, but not limited to, the Statement of Work), the conflict shall be resolved in accordance with the clause entitled, Order of Precedence -- Uniform Contract Format (FAR 52.215-8).

### HC24 SECURITY REQUIREMENTS

The Contractor shall comply with Attachment #3, DD Form 254, Contract Security Classification Specification, and any documents such as Classification Guides attached thereto or referenced thereon.

### HG1 SUBMISSION OF INVOICES -- COST REIMBURSEMENT

- (a) "Invoice" as used in this clause includes contractor requests for interim payments using public vouchers (SF1034) but does not include contractor requests for progress payments under fixed price incentive contracts.
- (b) The Contractor shall submit invoices and any necessary supporting documentation, in an original and four (4) copies, to the contract auditor at the following address: See clause G12, Cognizant DCAA, unless waived by DCAA. If Electronic Cost Reporting and Financial Tracking (eCraft) is applicable to this contract, provide duplicate information to eCraft.
- (c) Invoices requesting interim payments shall be submitted no more than once every two weeks, unless another time period is specified in the Payments clause of this contract. For indefinite delivery type contracts, interim payment invoices shall be submitted no more than once every two weeks for each order. There shall be a lapse of no more than 30 calendar days between performance and submission of an interim payment invoice.

(d) In addition to the information identified in the Prompt Payment clause herein, each invoice shall contain the following information, as applicable:

- (1) Contract line item number (CLIN)
  - (2) Subline item number (SLIN)
  - (3) Accounting Classification Reference Number (ACRN)
  - (4) Payment terms
  - (5) Procuring activity
  - (6) Date supplies provided or services performed
  - (7) Costs incurred and allowable under the contract
  - (8) Vessel (e.g., ship, submarine or other craft) or system for which supply/service is provided
- (e) A DD Form 250, "Material Inspection and Receiving Report", is not required.
- (f) A Certificate of Performance is required unless Electronic Cost Reporting and Financial Tracking (eCraft) is applicable to this contract.
- (g) The Contractor's final invoice shall be identified as such, and shall list all other invoices (if any) previously tendered under this contract. The Government may indicate final acceptance on DD Form 250 or by other appropriate means such as a Certificate of Final Acceptance.
- (h) Costs of performance shall be segregated, accumulated and invoiced to the appropriate ACRN categories to the extent possible. When such segregation of costs by ACRN is not possible for invoices submitted with CLINS/SLINS with more than one ACRN, costs will be allocated on a first-in first-out basis. For example, invoice ACRN A1 until fully expended, followed by ACRN A2 until fully expended, followed by ACRN A3 until fully expended, etc.

#### HH30 LIMITATION OF LIABILITY - INCREMENTAL FUNDING (MAR 2002)

This contract or order is incrementally funded and the amount currently available for payment hereunder is limited to \$ TBD inclusive of fee, profit and all other charges. The clause entitled, Limitation of Funds (FAR 52.232-22), applies. The Government is not obligated to reimburse the Contractor for costs incurred in excess of this amount unless additional funds are made available and are incorporated as a modification to this contract or order.

#### HH51 AUTHORIZATION FOR USE OF SUBCONTRACTED LABOR

- (a) Authorization to use subcontracted labor consists of two separate and distinct procedures; consent and approval. Subcontracts must meet both the consent and approval requirements of this clause to be considered allowable.
- (b) Consent. Consent to subcontract shall be obtained from the Administrative Contracting Officer (ACO) in accordance with the applicable Subcontracts clause incorporated herein.
- (c) Approval. The Procuring Contracting Officer's (PCO) approval is required for all subcontracts for direct services, i.e., any labor performed by other than bona-fide employees of the contractor, such as "consultants". The existence of an approved purchasing system does not affect the requirement for PCO approval.
- (1) Direct services subcontracts subject to consent requirements. The contractor shall obtain approval by forwarding a request for consent to subcontract to the ACO, via the PCO. The request shall include two copies of the proposed subcontract and a cover letter. The PCO shall review the request for adherence to the contractor's proposal submitted in response to the solicitation that resulted in the basic contract, comment on the source selection and pricing aspects as appropriate, and forward the request to the ACO for final action. The PCO will provide the contractor a copy of the forwarding letter.
  - (2) Direct services subcontracts not subject to consent requirements. The contractor shall obtain approval by forwarding one copy of all direct services subcontracts not subject to consent requirements to the PCO.
  - (3) PCO approval is granted to subcontract with the firms listed below. Subcontract direct services shall be provided only by the following companies and to a maximum of the hours shown for each:

\* Subcontractors Manhours

\* Offerors shall fill in data conforming to their technical and cost proposals.

(4) The contractor shall obtain PCO approval in writing for all additional firms prior to their performance of any direct services under the contract. The contractor shall fully justify why the additional firms are necessary for performance, as well as other matters pertaining to selection and pricing.

**HH52 PRIOR WRITTEN PERMISSION REQUIRED TO SUBCONTRACT**

None of the services required by this contract shall be subcontracted to or performed by persons other than the contractor or the contractor's employees without the prior written approval of the Procuring Contracting Officer.

## SECTION I CONTRACT CLAUSES

Section I clauses in accordance with the basic contract.

## SECTION J LIST OF ATTACHMENTS

Contract Data Requirements Lists (CDRLS) DD Form 1423  
DD254

## SECTION K REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS

Section K representations and certifications - Offerors may either (1) submit a statement in its proposal stating that the Section K representations and certifications submitted in response to N00024-00-R-7000 are hereby incorporated into this solicitation and adopted by reference; or (2) may submit a completed Section K representations and certifications, which are available for download at [www.seaport.navy.mil/main/sell/procedure\\_K-CR.html](http://www.seaport.navy.mil/main/sell/procedure_K-CR.html) (Cost-Reimbursement) or [www.seaport.navy.mil/main/sell/procedure\\_K-FFP.html](http://www.seaport.navy.mil/main/sell/procedure_K-FFP.html) (Fixed Price). For representations and certifications that require a signature, electronic submission of the proposal through SEAPORT will constitute an electronic signature.

## SECTION L INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

### SECTION L INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

#### 1.0 GENERAL

The purpose of this procurement is to obtain professional support services under a task order for the OASIS/MEDAL Software Development Requirements supported by NSWC Panama City. Each Offeror must (a) submit an offer; b) submit electronically information pertaining to technical capability; and (c) submit supporting cost or price data.

The Government will evaluate each offerors understanding of the Governments requirements and ability to perform the work on the basis of its proposal.

#### 2.0 INSTRUCTIONS FOR SUBMISSION OF OFFERS

Proposals must be submitted electronically via the SEAPORT Enhanced Site. Offerors must comply with the detailed instructions for the format and content of the proposals; proposals that do not comply may be considered non-responsive and may render the offeror ineligible for award. In order to maximize efficiency and minimize the effort involved in the Proposal evaluation process, all offerors shall submit their proposals in accordance with the format presented below.

2.1 The narrative material in the Proposal shall be typewritten with type no smaller than 12 point, 10 pitch, single-spaced, on one side of a sheet 8-1/2 inches by 11 inches. Margins shall be one inch on all sides. In the event photo reduction is used for graphs and drawings, their presentation must be clear and legible. No graphics, pictures, (other than the milestone and deliverables schedule chart) or hyperlinks. Microsoft Office compatible files are required. The technical portion of the Proposal shall not exceed ten (10) pages in length as specified below.

#### 2.2 Evaluation Factors

The evaluation factors are as follows:

Factor 1.0 - Technical Competence, Personnel Qualifications and Understanding of the OASIS/MEDAL Software Development Requirements

Factor 2.0 - Past Performance

Factor 3.0 - Cost

2.2.1 Factor 1.0 - limit eight (8) pages including resumes (in standard company format).

Demonstrate an understanding of the requirements contained in the Statement of Work (SOW), the competence to perform the requirements and an understanding of the OASIS/MEDAL Software program. Provide a brief milestone and deliverable chart and a spend plan for the SOW period of performance. Provide resumes of the personnel who will be assigned to work on the task order initially.

2.2.2 Factor 2.0 - limit two (2) pages

Provide three (3) past performance references that reflect recent relevant experience performed within the last four (4) years. Include contract/delivery order numbers, contract types, program name, total contract cost, short description of the work performed, names and valid contact information (telephone numbers, e-mail addresses, snail mail addresses, etc.) for the Procuring Contracting Officer (PCO), Contracting Officers Representative (COR) etc.

2.2.3 Factor 3.0 - Cost

The cost proposal shall be a separate volume. No cost or pricing information shall appear in the technical proposals. The Offeror shall provide sufficiently detailed information as to allow the Contracting Officer to determine the reasonableness of the proposed costs. The prime contractor shall be responsible for justifying the reasonableness of each subcontractor's cost. A DCAA point of contact shall be provided for the prime and each subcontractor. Uncompensated Overtime shall be discussed in the cost proposal and a figure for the amount included in the offer shall be provided.

## SECTION M EVALUATION FACTORS FOR AWARD

This Task Order is reserved for only those contractors, which have Gulf Coast Zone 4 identified in section B of the MAC contract. Proposals from other contractors will not be considered.

### SECTION M EVALUATION FACTORS FOR AWARD

Proposals received in response to this solicitation will be evaluated on a best value basis. It should be highlighted that the Government is looking for a responsible, technically superior contractor with the capabilities to successfully perform the design, programming, and continued coding for the OASIS/MEDAL Software development effort at an affordable cost. Award will be made to that offeror who meets the requirements of FAR Subpart 9.1, Responsible Prospective Contractor, and whose proposal will be most advantageous to the Government, estimated cost and other factors considered. The Government reserves the right to determine which proposal demonstrates the required competence for performing the requirements described herein and offers the greatest value to the Government using the trade-off methodology described in FAR 15.101-1. Offerors are advised that the Government may make award to other than the low offeror or other than the high technical scoring offeror. The Government intends to make award on the basis of initial proposals without conducting discussions, but reserves the right to conduct discussions if determined necessary (See FAR 52.215-1 ALT I). Offerors are advised to offer their most favorable terms and conditions in their initial proposal submissions. Therefore, each initial offer should contain the offerors best terms from a cost and technical standpoint. Offerors are advised that the Government will not evaluate any information not contained within the body of the proposal. Letters of transmittal and/or cover letters that forward the proposal to the Government are not considered part of the body of the proposal. The Government may reject an offer as non-responsive if it is materially unbalanced as to estimated costs for contract items. An unbalanced offer is one that is based on costs significantly less than cost for some work and/or significantly overstated for other work. Offerors are advised that a proposal containing unrealistic technical assertions or unrealistically low costs will be deemed indicative of a lack of technical understanding or a failure to comprehend the complexity and risks of the contract requirements and consequently may make the proposal unacceptable.

1.0 Technical - Each offeror will be evaluated relative to the quality of response on the following factors:

Factor 1.0 - Technical Competence, Personnel Qualifications and Understanding of the OASIS/MEDAL Software Program

Factor 2.0 - Past Performance

Factor 3.0 - Cost

The Government has established the relative importance of the Factors as follows. Factors 1.0 and 2.0 when taken together are significantly more important than Factor 3.0. Factors 1.0 and 2.0 are approximately equal in importance.

Proposals will be evaluated for the degree of understanding demonstrated, the technical excellence or lack thereof within the factors, and the level of competence proposed within each factor where appropriate. Risk assessments will be performed as to the risk of successful performance within each factor. The PCO has determined that proposals will be evaluated at the Factor level. It should be noted that any proposal that is found to be unsatisfactory in any factor of the Technical Proposal might result in the entire Proposal being deemed unacceptable. In the event an offeror has no record of relevant past performance, or information on past performance is not available, the offeror will not be evaluated either favorably or unfavorably on past performance. A neutral rating will be assigned to this evaluation factor.

2.0 Cost Proposal

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In evaluating each offer, realism of the offeror's estimated cost will be considered. Realism is a review of the cost position of an offeror's proposals to determine if the overall costs proposed are realistic for the work to be performed, if the costs reflect an offeror's understanding of the requirements, or if the costs are consistent with the various elements of the technical proposal. Proposed costs may be adjusted upward or downward based on the Government's Cost Realism Analysis.

3.0 Basis for Award

The relative importance of cost and technical factors will be determined by a cost-technical trade-off. The Government may pay a premium in total estimated cost for a proposal which scores higher technically. A task order will be awarded to the responsible offeror whose proposal represents the combined technical merit and cost most advantageous to the Government. The Government reserves the right to determine which proposal offers the greatest value. Offerors are advised that the Government seeks proposals that demonstrate the greatest technical ability at a reasonable and realistic cost. Award will be made to that technically superior offeror whose proposal represents the greatest value. Value will be determined for each proposal by weighing the degree of technical superiority, the risk of non-performance, and the cost. As a result of the foregoing methodology, the Government may award to other than the low offeror.